



Copy Tool

For Dynamics CRM 2015



Installation Guide

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What's In This Manual

This manual provides guidelines for installing and configuring the Copy Tool add-on for Microsoft Dynamics CRM 2015. It specifies system requirements, contains step-by-step installation guide, gives tips on troubleshooting and describes post installation configuration procedures.

The manual is divided into the following sections:

➤ **Introduction**

In this chapter you can find basic information about Copy Tool, its licensing and compatibility with Dynamics CRM.

➤ **Installation**

In this chapter you can find information about system requirements, how to install and uninstall Copy Tool on your Microsoft Dynamics CRM server. It also contains information about post installation configuration procedures.

Introduction

This section contains a list of the supported databases and operating environments for Copy Tool module, as well as the recommended system requirements for servers and client computers.

Copy Tool Overview

Copy Tool simplifies creation of sales documents in Dynamics CRM. Create a new sales document by copying information from an existing one. When using a copy function user can specify what information should be copied to new record.

Copy Tool is available for the following entities: Opportunity, Quote, Order and Invoice

Product Licensing

Copy Tool is licensed per Organization.

Evaluation Licenses

You can request a 14 day evaluation license that will allow testing our product on your production company. Visit our web site at <https://www.dynamics-pros.com/evaluation-license-request/> and fill a “Request Evaluation Licenses”. You will need to provide your CRM organization name in order to receive a valid registration key by email.

Compatibility

Copy Tool is compatible with Microsoft Dynamics CRM version 2015, and all installation types (on-premises live, etc).

Installation Instruction

In this chapter you can find information about system requirements, how to install and uninstall Copy Tool on your Microsoft Dynamics CRM server. It also contains information about post installation configuration procedures.

System Requirements

This chapter contains a list of the supported databases and operating systems, as well as components that must be installed on a server before you can start Copy Tool installation process.

➤ **Supported client operating systems**

Windows 8.1
Windows 8
Windows 7

➤ **Supported browsers***

Internet Explorer 11 (Windows)
Internet Explorer 10 (Windows)
Latest version of Chrome (Windows)
Latest version of Firefox (Windows)
Latest version of Safari (Mac OSX)

**) Make sure you that have disabled popup blocker in your browser for the CRM domain (please refer to your browser documentation).*

➤ **Required components**

Silverlight 5.0 (it should install automatically, but can be also installed manually from <http://www.microsoft.com/getsilverlight>).

Installation

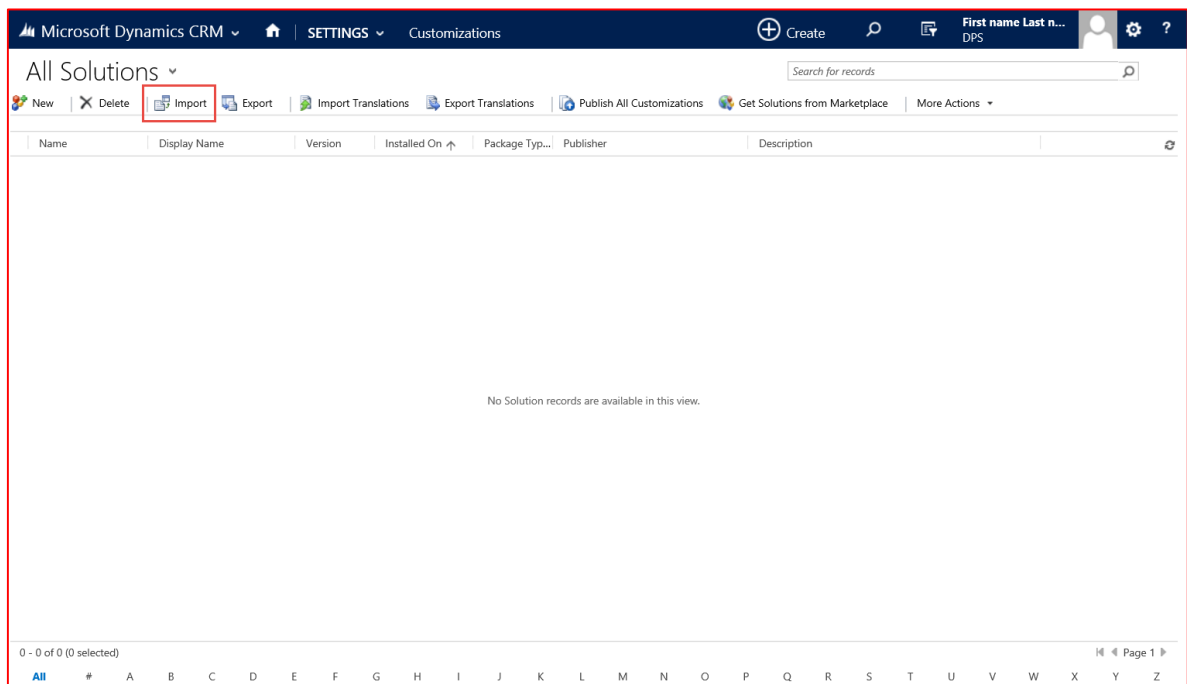
To use Copy Tool no client or server side installation is needed. Product is packaged as managed solution so you only need to import two compressed (zip) files into your Dynamics CRM deployment. You must have administrator privileges in the Dynamics CRM in order to install this solution.

1. Obtain required files

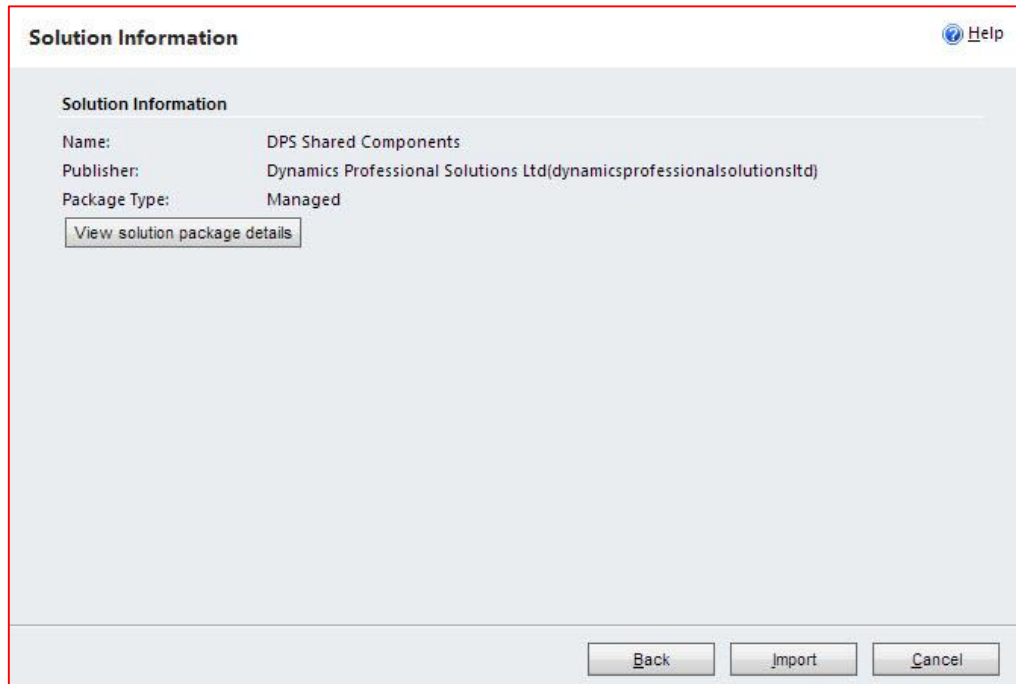
- a. Go to <http://downloads.dynamics-pros.com>
- b. Click on “Download trial versions of our products link” (login will be required) and download the latest version of the Copy Tool 2015 (CopyTool_2015.zip).
- c. Unzip CopyTool_2015.zip. It contains two more zip files (these are the files that you will be importing into Dynamics CRM 2015):
 - i. Shared_7.0.xxxx.x.zip (import first)
 - ii. CopyTool_7.0.xxxxx.x.zip (import second)

2. Import managed solution

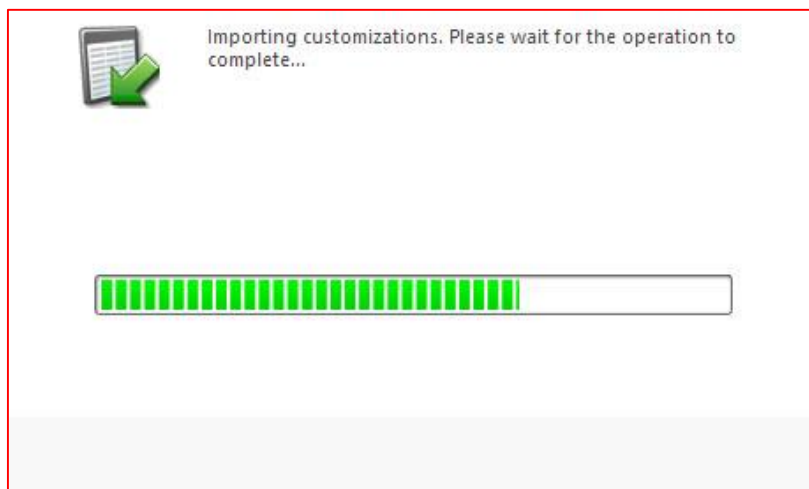
- a. Login to your Dynamics CRM and go to Solutions in the Settings Area. Click “Import” option in the toolbar.



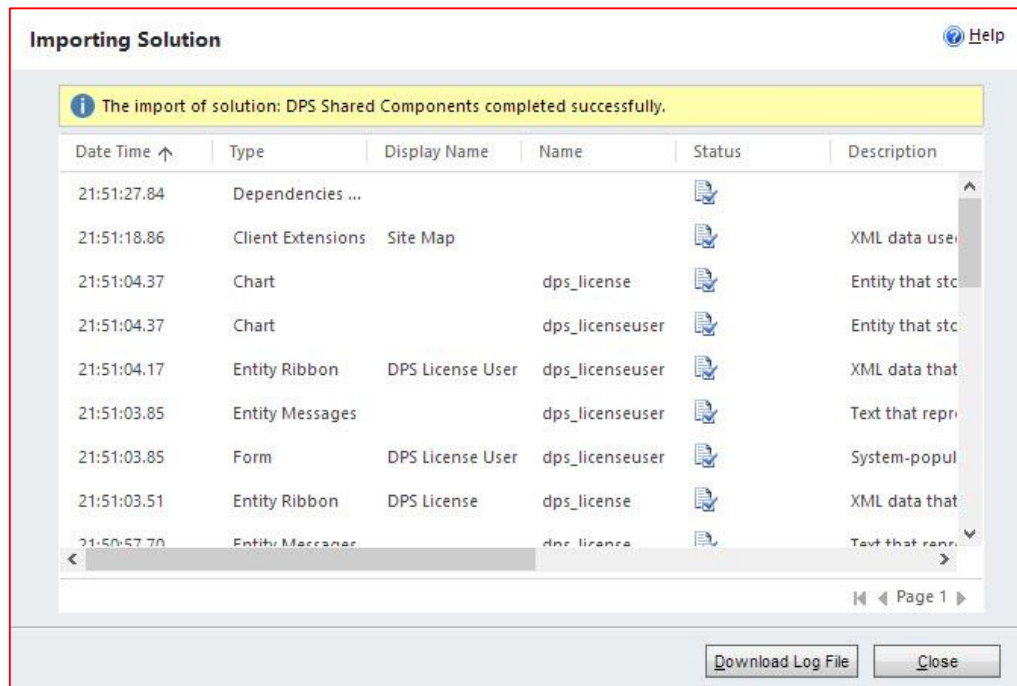
- b. In the Select Solution Package screen select the **Shared_7.0.xxxx.x.zip** file you have downloaded in the previous step. Click “Next”.



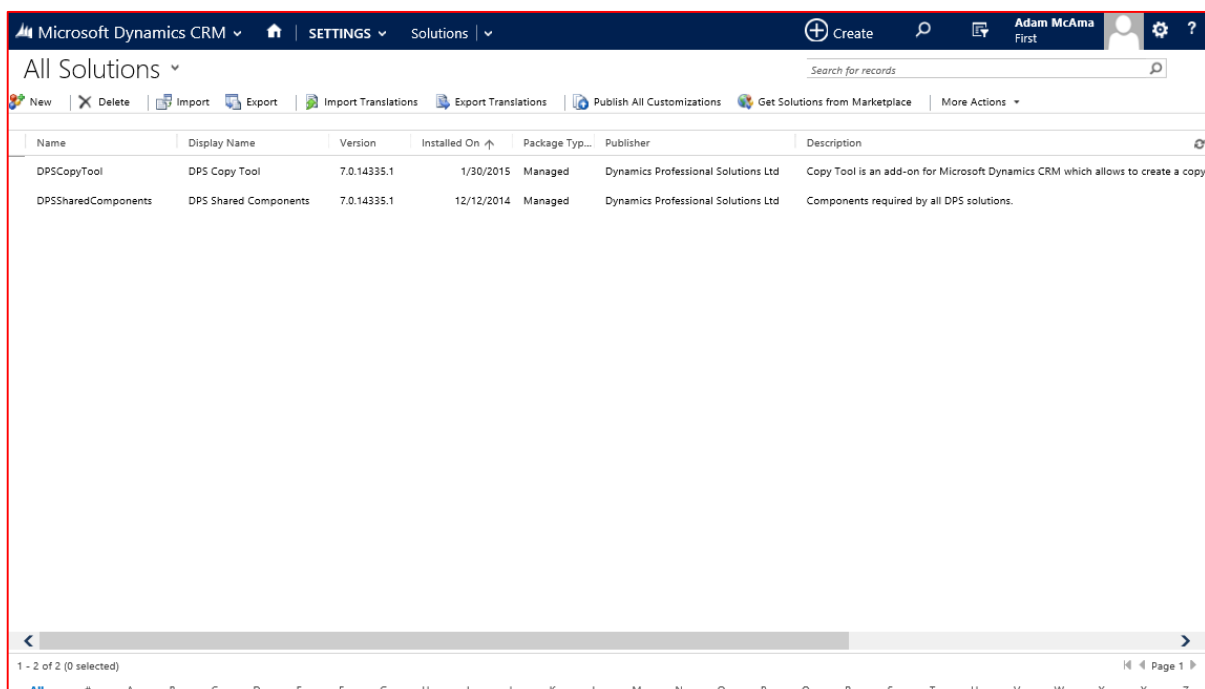
- c. Importing Solution screen will open and progress can be monitored. It may take some time to complete the import.



- d. When system finishes review that process was completed successfully. At this point you can also download a log file.



- e. Repeat above steps and import **CopyTool_7.0.xxxxx.x.zip** file.
- f. After that step you should have two managed solutions from Dynamics Professional Solutions Ltd publisher.

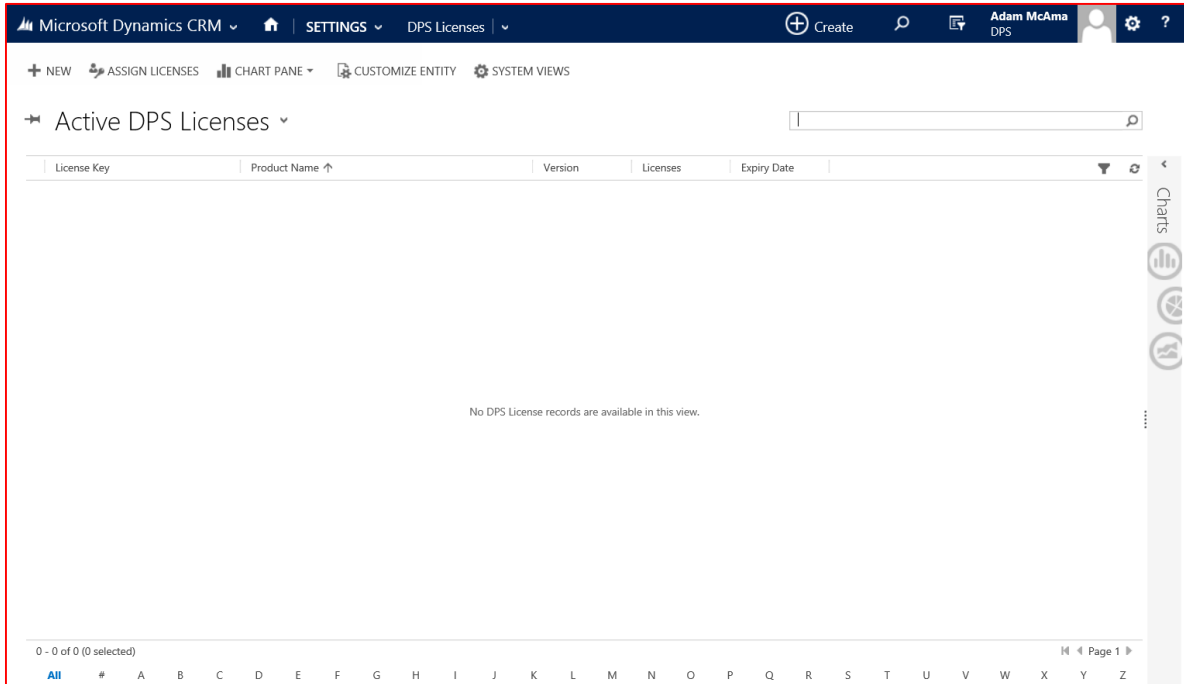


Post Installation Configuration

If you have purchased Copy Tool product follow below steps to register your product. Follow the same steps to evaluate our product.

1. Login to Dynamics CRM and access Settings Area.

Select DPS Licenses option from the Extensions section.



2. Select New from Command Bar to add Dynamics Professional License.

In the Add License screen verify that your Organization Name is displayed correctly and enter the license key that was emailed to you.

Add License
Enter your DPS license key below.

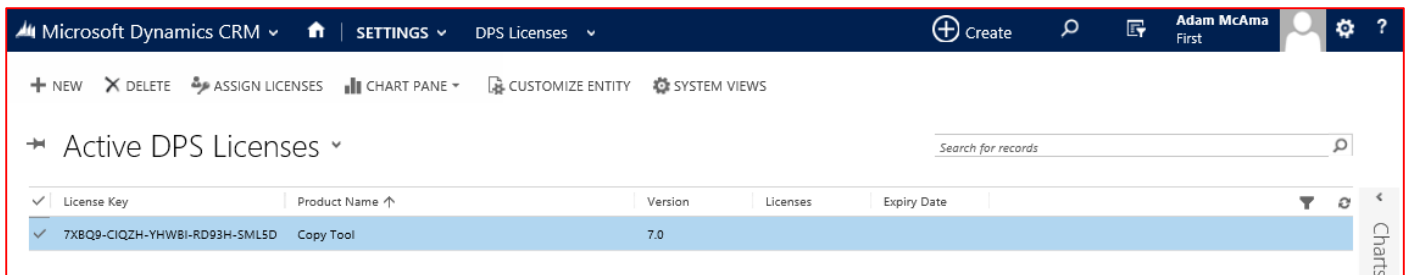
Organization Name

License Key*

7.0.14335.1

3. Verify Licences

After entering a valid set of license keys verify information displayed in “Licenses” screen. You should see version and licence number for each product that you own. It may be more than one line for a single product.



Permissions

After installing Copy Tool solution two new security roles will be available in your Organization.

- DPS Copy Tool Administrator
- DPS Copy Tool User

Assign appropriate roles to your Dynamics CRM users or amend their existing security roles by adding privileges included in ours.

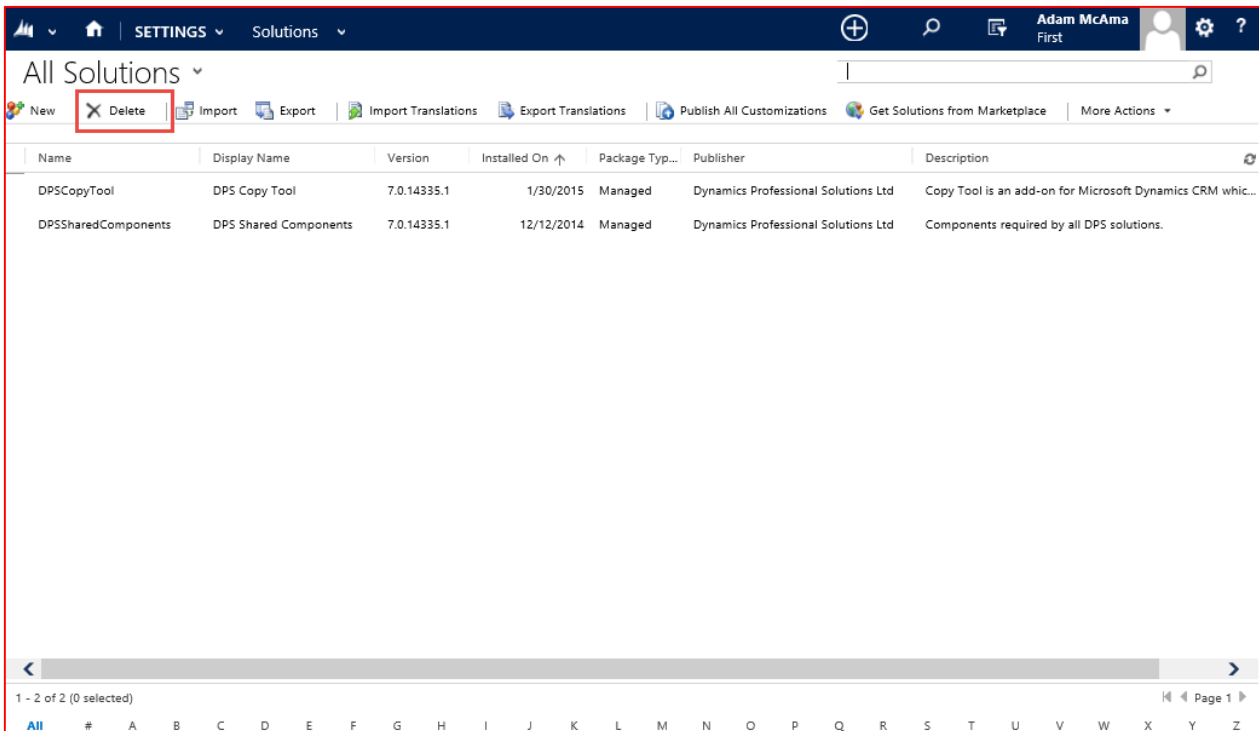
Entity	Create	Read	Write	Delete	Append	Append To	Assign	Share
DPS License	●	●	●	●	●	●		
DPS License User	●	●	●	●	●	●		
Filter	○	○	○	○	○	○	○	○
Post Configuration	○	○	○	○	○	○		
Post Rule Configuration	○	○	○	○	○	○		
Profile Album	○	○	○	○	○	○	○	○
Project	○	○	○	○	○	○	○	○
Wall View	○	○	○	○	○	○		

Entity	Create	Read	Write	Delete	Append	Append To	Assign	Share
DPS License	○	●	○	○	○	○		
DPS License User	○	●	○	○	○	○		
Filter	○	○	○	○	○	○	○	○
Post Configuration	○	○	○	○	○	○		
Post Rule Configuration	○	○	○	○	○	○		
Profile Album	○	○	○	○	○	○	○	○
Project	○	○	○	○	○	○	○	○
Wall View	○	○	○	○	○	○		

Uninstall

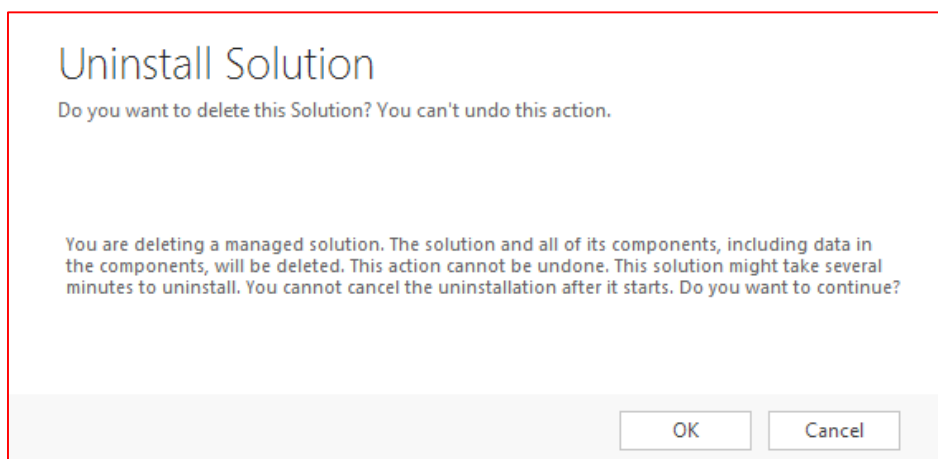
1. Login to Dynamics CRM and go to the Solutions in Settings Area.

Mark the solution you wish to uninstall and click delete button. Note that you will have to delete DPS Copy Tool first. You will not be able to delete DPS Shared Components if there is at least one DPS product still installed.



2. Confirm Deletion

Confirm deletion screen will open. Click OK button to delete the solution.



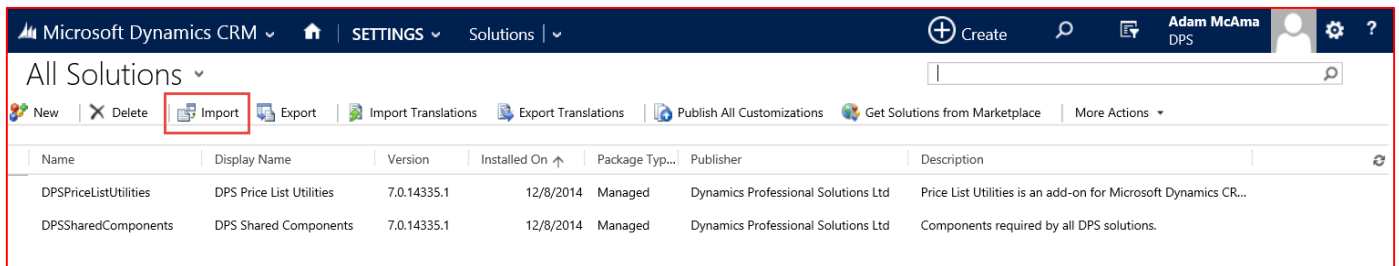
Update

All our products are sold with free updates for a main CRM version. This means that when you buy a product for the CRM 2015 you are entitled to receive free updates containing bug fixes and enhancements until new major version of the CRM is released.

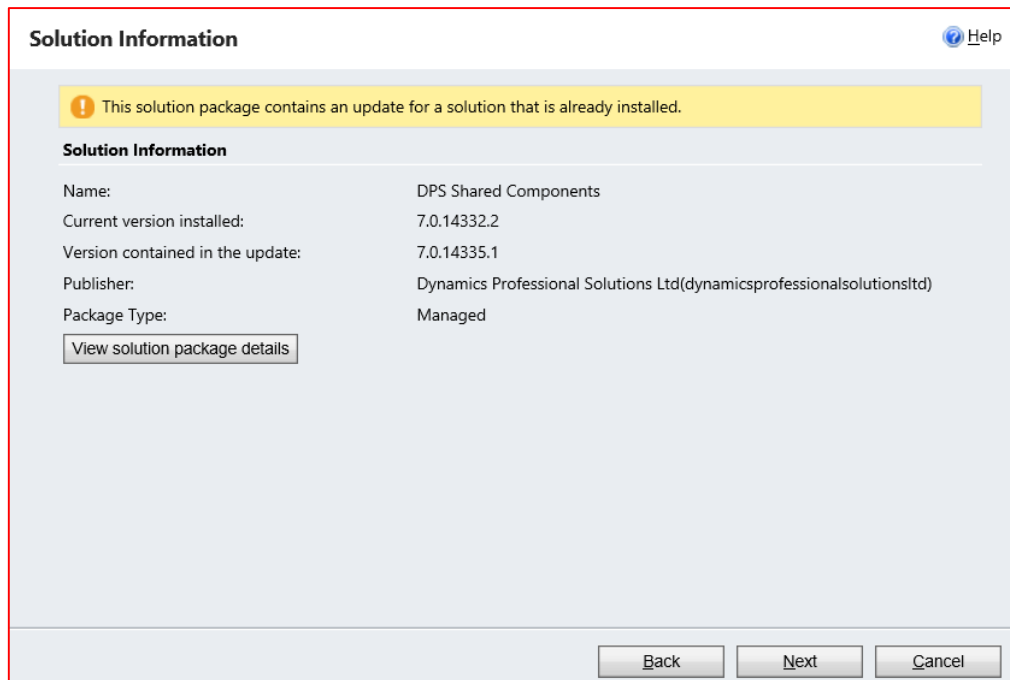
1. Download updated solution form DPS website

2. Import updated solution

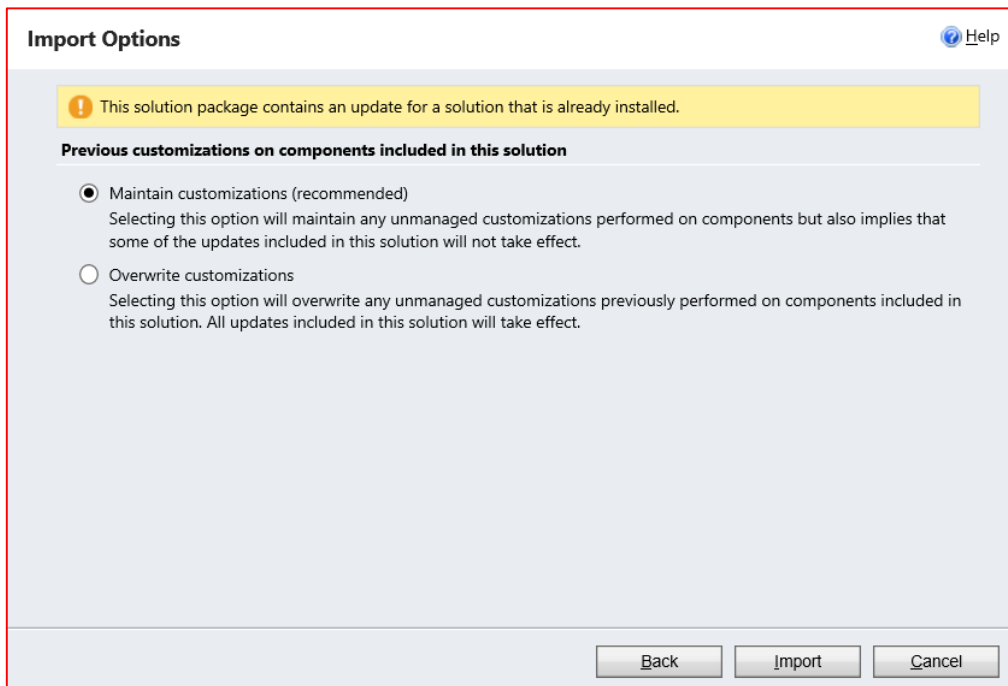
- a. Login to your Dynamics CRM and go to Solutions in the Settings Area. Click “Import” option in the toolbar.



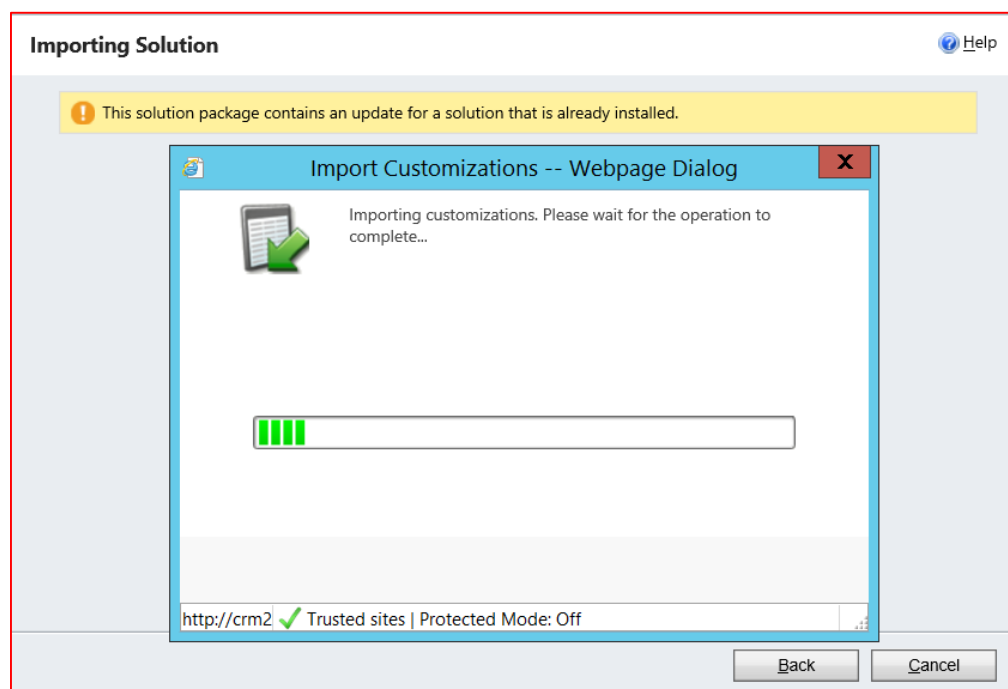
- b. In the Select Solution Package screen select the **Shared_7.0.xxxxx.x.zip** file you have downloaded in the previous step. Click “Next”.
- c. Dynamics CRM will spot that previous version of our solution already exist in you organization and ask for confirmation to process.



- d. When a new version of the solution is imported, users are given the option of keeping their own customizations or overwriting them.



- e. When a new version of the solution is imported, users are given the option of keeping their own customizations or overwriting them.



- f. Repeat above steps and import PriceListUtilities_7.0.xxxxx.x.zip file.

Upgrade

Upgrade to new Dynamics CRM version cost 50% of the regular license price and it does not matter which version you are upgrading from. For example you can upgrade from version 4.0, 2011 or 2013 to 2015 and the cost would be the same, e.g. 50% of the cost of the product version you are upgrading to.

After upgrading your Dynamics CRM instance from 2013 to 2015 import updated solution as discussed in Update section of this manual. You will have to provide new registration key for upgraded product to work.

Alternatively uninstall both old solutions and import new ones.

Support

If you have any questions or problem with our products contact our support team. Submit your question using New Support Request Form on our Web page. A member of our support team will get in touch with you as soon as possible.

Support: <http://www.dynamics-pros.com/support>

Download: <http://www.dynamics-pros.com/downloads>

